



GENERAL RULES OF HARAMBEE'S GUADALUPE SCHOLARSHIP PROGRAM

CALL FOR PROPOSALS 2024

Objective

Harambee's Guadalupe Scholarship Program, created in memory of Spanish scientist Guadalupe Ortiz de Landázuri, provides mobility grants to female scientists from sub-Saharan Africa to enable them to broaden their scientific horizons through a period of research outside their home countries.

This program aims to promote leadership and give visibility to African women in science and technology research and to help foster and incentivize research in their countries, to create new teams and new fields of research, able to address the main challenges of their continent, for example, in the following areas, but not limited to: health sciences, STEM (Science, Technology, Engineering, Mathematics) and SDGs (Sustainable Development Goals): water, energy, climate change, waste management, sustainable agriculture or food security.

The Guadalupe Scholarship Program awards mobility grants for female African researchers working in sub-Saharan African countries. On February 11 (World Day for Women and Girls in Science) 2024, this call for applications is published for scholarships for the academic year 2024/25, which can be applied for by female researchers from sub-Saharan Africa for stays in Italian research centers and universities. The scholarships will cover travel expenses (between the place of residence and the research site, round trip), medical insurance, and daily allowance for a stay between 1 and 3 months.

The following clauses are the normative basis for the Call for Proposals 2024 of the Guadalupe Scholarship Program, administered by the Harambee Africa International ETS Foundation.

I) Scholarship beneficiaries

The program is addressed to African female scientists residing in sub-Saharan Africa who belong to research groups in sub-Saharan African universities, hospitals or research centers.

Applications can be sent in the following ways:

- **Pre-doctoral fellowships**
- **Post-doctoral fellowships (less than 35 years old).**
- **Senior postdoctoral fellowships (over 35 years old).**

Fondazione Harambee Africa International ETS

via dei Farnesi 91 A, 00186 – Roma (ITALY)

phone: +39 06 68801791 – email: .lamanna@harambee-africa.org

www.harambee-africa.org



- To be eligible for the program, applicants must prove that they are members of an accredited research group in their home country.
- In the case of female doctoral students, they will need to have accredited degree and affiliation with a doctoral program at their home university at the time of application.
- They must have at least a B2-intermediate (or equivalent) level in English or Italian.

II) Characteristics of the scholarships

Harambee is offering in this 2024 call for proposals, 2 scholarships to African women who meet the conditions required in the same, to benefit from a stay (1 to 3 months) in an Italian research center or group, between September 15, 2024 and July 31, 2025. The scholarship amount will cover: medical insurance, travel expenses to and from their country, as well as an amount to cover room and board expenses. For research in Italy, the amount for room and board expenses will be to be agreed with the coordinating Committee. The amount will be subject to justification and prior approval of expenses.

The purpose of the scholarships is to facilitate the integration of the recipient into an established scientific research group in Italy, where she will be able to acquire scientific expertise. In addition, they will be able to establish or consolidate links between research groups that will enable them, if necessary, to conduct collaborative research.

The scholarships are also intended to help complete the scientific and technical training of female researchers.

In the scholarship application, the applicant should indicate the research center or group at which she wishes to conduct the research stay. Each applicant will personally contact this group to receive a letter of acceptance or invitation for the stay.

The Guadalupe Scholarship Program provides for the possibility of extraordinary calls with specific offers of scholarships, from universities or companies, so that female researchers from sub-Saharan Africa can be part of their research or specialization groups. These grants will have the characteristics, duration and budget determined by the donors and will be posted on www.harambee-africa.org as soon as they are received by the bidding institutions.

III) Deadline and Application Procedure

The deadline for submitting applications is set at 23:59 (UTC+1: Italian time) on March 31, 2024. Application forms are available on the website www.harambee-africa.org.

The required documentation, as described below, must be sent to l.lamanna@harambee-africa.org.

1. **Completed application form** (the form can be downloaded from the website: www.harambee-africa.org).

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2. **Curriculum Vitae** according to the template (www.harambee-africa.org).
3. **Only for pre-doctoral scholarships: complete academic curriculum** with the final degree grade. The average grade must be included.
4. **Letter of presentation** from the head of the African research group to which the candidate belongs, or from the thesis supervisor, or from the doctoral program tutor, or from the organization where she works. This letter must highlight the importance of the stay for the candidate's future professional career.
5. **Acceptance letter from the receiving group.** If this letter is not available by the deadline for submitting applications for this call, if the scholarship is awarded, it can be sent until the beginning of the research stay, provided that the reasons for the delay are justified in writing.

Once the scholarship is awarded, it is possible to request a change of destination, provided there are reasons justifying it and subject to the approval of the Coordinating Committee of the "Guadalupe Scholarship" Program.
6. **Brief report on the research project** to be carried out during the stay (maximum 2 pages). The candidate must demonstrate the possibility of carrying out the project (training and experience). The project must be integrated into the research lines of the receiving group. It must also align with the interests of the scholarship recipient and justify the contribution that the stay will make to the candidate's scientific training.
7. **Commitment to return to the home country** (the form can be downloaded from the website: www.harambee-africa.org).
8. **Estimate for travel expenses.** For all expenses included in the estimate, proof of air booking, must be provided.
9. **Copy of the identity card or passport.**

If the application does not meet the requirements specified in this call or is not accompanied by the required documentation, the candidate must remedy the deficiency or attach the required documents within 10 calendar days. Otherwise, the application will be definitively archived.



IV) Criteria for the Allocation of Scholarships

Applications will undergo a rigorous selection process that will assess academic and research merits, as well as the scientific quality and expected impact of the research project.

The Coordinating Committee may give priority to candidates who have never received grants from this program or from Harambee.

Once the scholarship is obtained, candidates may join the host group starting from September 15, 2024, and must complete their stay by July 31, 2025.

V) Formalities to be Completed for the Stay

At the beginning of the stay, the beneficiary must provide the following documentation:

1. **Justification of medical insurance costs and travel expenses**, including tickets, boarding passes, and invoices.

The beneficiary must provide the following documentation one week before the end of the stay:

1. **Residence certificate**: this document must bear the original signature of the director of the research group or the person responsible for the group hosting the scholarship holder during her stay (the form can be downloaded from the website: www.harambee-africa.org).
2. **Summary of activities carried out during the stay** with the approval of the director of the research group or the responsible person of the scholarship holder's group (maximum 2 pages).
3. **Justification of expenses** that could not be sent previously.

VI) Conclusion of the Call for Applications

The call will close on June 1, 2024. Harambee will inform selected candidates in writing of the scholarship allocation.



VII) Disclosure and Advertising

Beneficiaries of the "Guadalupe Scholarship" Program undertake to ensure adequate dissemination and promotion of the Program in their publications, presentations, or results derived from research conducted during the stay funded by Harambee, mentioning the sponsor status of the "Guadalupe Scholarship" Program. They will also transfer rights to their image for use in written, audiovisual, or online communication media and will be available for communication activities organized by Harambee or by donors or sponsors of the scholarship.

VIII) Confidentiality and Data Protection

Information provided by candidates will be considered confidential, and therefore Harambee undertakes to keep it completely confidential, except where disclosure is required by law by competent judicial or administrative authorities.

Acceptance of this Regulation implies the consent of participating candidates to the inclusion of their personal data in the archive owned by the Harambee Africa International ETS Foundation and to their automated processing, as well as to the transfer that Harambee will make to the reference research group, in order to carry out the management and provision of scholarship services.

IX) Incompatibility

This contribution is incompatible with obtaining other similar contributions granted for the same period of time by any public or private entity or subject.

X) Renunciation

If a beneficiary renounces the scholarship, she must do so in writing and send it to the email address l.lamanna@harambee-africa.org by July 1, 2024.

XI) False Statements in the Application

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Concealment of data, falsity in the documentation provided, or omission of the same will result in the rejection of the requested contribution or the loss of the granted contribution, with the return, in the latter case, of any sums received improperly, regardless of any liabilities that may arise.

XII) Non-compliance by the Beneficiary

In case of non-compliance by the beneficiary with the conditions on which the Scholarship is conditional, given the nature of the contribution, the amounts received will be fully refunded. In the event of failure to comply with the commitment to return, the beneficiary will also incur the sanctions provided by the Ministry of the Interior for illegal stays.